

ALLEGAN COUNTY 4-H HORSE NOTEBOOK CLOVERBUD GUIDELINES

A notebook of this type should be a reference book that should be added to each year. It is to provide information that is helpful. Each leader should encourage each member to participate in putting together a notebook.

If possible pages should be numbered and put in protective covering.

1. Loose leaf reference notebook to be used for the Cloverbud years (5-8 year olds) and to be cumulative and organized according to the outline listed under "**Yearly Requirements**".
2. A notebook is suggested to have: **(In this order)**
 - a) Decorative Cover
 - b) Title Page (name, club, year in project)
 - c) Table of Contents or Index
 - d) Current year personal story, pictures, and drawings which can include: name, family, pets, horse/pony, other projects, club activities and non 4-H activities.
3. A notebook should be neat and clean.
 - a) All reports can be in longhand or drawings (**depends on age if can write or not**), typed or done on computer. Personal story should go along with age. **i.e. A first year 5 year old usually can write their name and draw pictures to tell rest of story.**
 - b) Notebooks should be indexed by years and have dividers between each year.
 - c) Most work should be done by member; although due to such a young age, a parent or leader's help may be needed. **i.e. Show how to spell a word and have child copy, doing the indexing and putting it all together.**
4. Notebooks should start with the member's current Cloverbud year in the 4-H Horse Project and then added in as desired. **i.e. 7 year old Cloverbud member starts with 3rd year notebook requirements and may add in either year's requirements as desired.**

Yearly Requirements

(Cloverbud sheets chosen should go with age of member)

First Year Cloverbud:

- 10 Cloverbud sheets (*at least 1 from each category*)
- Name 3 parts of horse (*example: ears, eyes, tail*)
- Name 1 part bridle
- Name 1 part of saddle

Second Year Cloverbud:

- 15 Cloverbud sheets (*at least 1 from each category*)
- Name 5 parts of horse (*example: ears, eyes, tail, hoof, mane*)
- Name 2 parts of the bridle
- Name 2 parts of the saddle.

Third Year Cloverbud:

- 20 Cloverbud sheets
- Name 7 parts of horse (*example: ears, eyes, tail, hoof, mane, poll, mouth*)

Fourth Year Cloverbud:

- 25 Cloverbud sheets
- Name 10 parts of horse (*example: ears, eyes, tail, hoof, mane, poll, mouth, forelock, jaw*)
- Name 3 parts of bridle
- Name 3 parts of the saddle.